

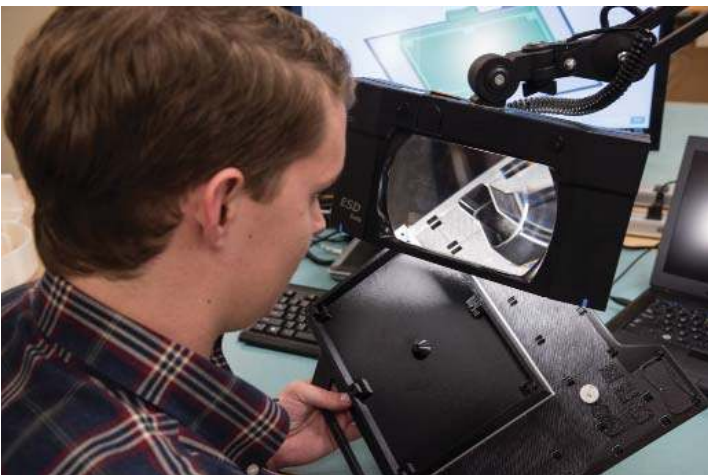
2018 - 2019

WORK FORCE DEVELOPMENT

A guide to
EMPLOYER
and **WORKER**
education and
training resources
in VENTURA COUNTY

IN THIS GUIDE

- Resources for customized training within companies
- Access to government subsidies for training your employees
- Information on how to start an apprenticeship program to create a pipeline of internal talent
- Information on the benefits of apprenticeship programs
- Resources for employee recruitment
- Access to government subsidies for wages, job creation, and company expansion
- Information on education and training at your local community colleges and adult schools
- Information on how to give input on skills needed in educational programs at your community colleges



What are my
**WORKFORCE
DEVELOPMENT
RESOURCES?**

WHERE can I
find them?

Employers across Ventura County are experiencing a shortage of talent leading to a distressed production environment. Skilled workers and training resources are imperative to successful business outcomes, and providing these resources for industry is a top priority in Ventura County.

“ Connecting with workers through the AJCC and the community college has allowed us to expand capacity and serve our customer needs better. Costs for employee training was covered by WIOA and I was able to successfully grow my business with the help of some wage subsidies too. I’ve added jobs and increased our productivity, which has made my bottom line look a lot better. ”



YOUR LOCAL RESOURCES

Ventura County offers several resources for employers and workers that provide free education and training for qualified candidates. These resources can also assist with recruitment and placement and facilitate the process of registered apprenticeships for employers and workers.

Short-term Education and Training:

Upskilling workers can be achieved through short-term training that includes stackable credentials, creating a fluid system for those entering employment or for those currently employed. This guide provides contact information and descriptions of the primary career and technical training opportunities in the county for adult workers.

Recruitment/Job Placement:

This guide will connect you with the local government agencies, community colleges, and adult schools that provide a venue for recruitment for employers or job placement for workers.

Registered Apprenticeships:

A registered apprenticeship involves full-time employment with a set educational path. For every year that an individual is in a registered apprenticeship program, they are required to work 2,000 hours and participate in 144 hours of formal education. The formal education can occur at your local community college or adult school. There are over 3,000 federally approved occupations for registered apprenticeships and they all may be set up for incumbent workers already with your company or for new, entry-level trainees. Occupations range from manufacturing and accounting to culinary and agriculture. This guide will connect you with the resource to set up a registered apprenticeship at your company. If you are an individual looking to participate in a registered apprenticeship, this guide will direct you to the appropriate community resource.

Economic Development Collaborative of Ventura County:

At the EDC-VC, we work hard to make sure our area businesses stay at the leading edge of their industries to create a more successful and productive community for all. We offer a wide range of training resources aimed at helping businesses of all sizes and types maintain a highly skilled workforce. Our goal is to provide the services Ventura County businesses need so they can continue to thrive right here in their own local communities. Part of that goal is to help businesses identify available employee training resources to ensure their workers have the training they need to stay competitive and productive.

Custom Training/ CA State ETP Program:

When a company requires unique training for internal employees, the community college system, state and federal resources are available to help develop and subsidize the costs for these needs. The Ventura County Community College District Economic & Workforce Development Division (VCCCD EWD) can provide detailed consultation on training design and deliver professional instruction tailored to your technical, supervisory, or entry level needs. Instruction is available for Hospitality, Healthcare, Agricultural, Manufacturing and small business sectors. Training is offered in English and Spanish.

TOPICS:

- Performance Management
- Business Communications
- Supervisory Academies
- Leadership Academies
- Cyber Security
- Computer Networking (CCNA)
- Microsoft Office
- Technical Entry and Mid-level Training for Manufacturing and Agriculture
- Customized Requests

These training programs can be fully or partially funded through the California State Employer Training Panel and are available through VCCCD EWD. America's Job Center of California is also able to fund customized training for employees earning a minimum of \$16.16/hr. Employer representatives are available at the Oxnard and Simi Valley centers.

**Ventura County
Community College District
Economic & Workforce Development
Dr. Alexandria Wright, Director
805-652-5516
Awright1@vcccd.edu**



**Economic Development Collaborative -
Ventura County
Bruce Stenslie, Executive Director
(805) 384-1800
Bruce.Stenslie@edc-vc.org**



What are my
**GOVERNMENT
RESOURCES** for
TRAINING, RETENTION
and EXPANSION of
my business?

Your local AJCC (America's Job Center of California) in Oxnard houses employer consultants who can walk you through resources available to you at no cost.

- *Public funding to pay for your internal training needs*
- *Public funding to partially subsidize wages*
- *Access to worker recruitment*

“ I was desperate for employees and needed reliable people who could show up on time. The Community College worked with me to find the right fit from recent graduates. They also connected me to the AJCC so that I could take advantage of subsidies for internal, custom training needs to keep our employees up to date with current technology. ”



GOODWILL OF VENTURA AND SANTA BARBARA RESOURCES

Job Placement
Work Readiness
Training
Veterans Resource
Center
Location:
130 Lombard, Oxnard
(805) 981-0130

WORKFORCE INNOVATION & OPPORTUNITY ACT LOCAL RESOURCES

Workforce Development Board of Ventura County

The Workforce Development Board of Ventura County administers the distribution of federal Workforce Innovation and Opportunity Act Resources (WIOA) funds that are allocated through the State of California to Ventura County. Through the effective use of federal funds and strong private and public-sector partnerships, WDB-supported programs include:

- Quality workforce development services at no cost to job seekers and employers
- Opportunities for training a diverse workforce
- Outreach to raise awareness and engagement on workforce issues
- Sector committees working to create a comprehensive, high-quality workforce development system by aligning key industries, education, and economic development

www.workforceventuracounty.org

Workforce Innovation & Opportunity Act Local Resources

The Workforce Innovation & Opportunity Act of 2014 updated the federal funding stream out of the U.S. Department of Labor for employer resources and employment services for individuals. This funding may be used to:

- Subsidize custom training for employers
- Assist in recruitment
- Subsidize wages for up to six months
- Facilities and coordination of interviews

WIOA resources are available at the America's Job Center of California which has two locations in Ventura County (see below) and is overseen by the Workforce Development Board of Ventura County and Human Services Agency.

America's Job Center of California (AJCC)

EMPLOYERS

The two AJCCs in Ventura County provide easy access to employers for employee recruitment, customized training, business development and transition. AJCC staff also provide referrals to economic and community resources that support business expansion and retention.

Contact an AJCC employer representative at:

West Oxnard- American Job Center of California
2901 N. Ventura Road 3rd floor | Oxnard, CA 93036
(800) 500-7705
e-mail: hsa-employment-srvcs-info@ventura.org

East County - American Job Center of California
2900 Madera Road | Simi Valley, CA 93065
(800) 500-7705
e-mail: hsa-employment-srvcs-info@ventura.org

Employer Resources

Training

- Customized subsidized training
- Wage assistance
- Connection to on-the-job training and registered apprenticeship programs

Job Seekers

America's Job Center of California (see above for AJCC locations and contact) is a direct link to resources that help adult and youth job seekers choose and pursue careers. Services are available at no cost for those seeking work, including laid-off workers, formerly self-employed workers, and those re-entering the workforce.

Job Search Resources

- Help with resumes and interviewing
- Job search tips, online job banks, career workshops
- On-the-job training
- Training resources for professional certifications & licenses
- Use of computers, printers and fax machines

Career Path Guidance

- Job listings and employer information
- Create and post resumes online
- Career research tools
- Skills and other assessment tools
- Online learning resources
- Access to unemployment insurance benefits
- Financial aid information
- Veterans job seeker services
- Disabled job seeker services
- Older workers services

Workers may also qualify for subsidized training and education if they are income eligible.

CalJOBS

CalJOBS is a comprehensive employment services website, providing free online services for employers and job seekers. Resources are available to help employers recruit and screen candidates, learn about training options, and find information on regulations, labor law, competitive salaries and much more.

www.caljobs.ca.gov/vosnet/Default.aspx



What do my
**LOCAL
EDUCATIONAL
AGENCIES**
have to offer?

Community Colleges and Adult Schools have Career Technical Education and training programs that can help fill your labor needs.

YOUR LOCAL AGENCIES

- Ventura College
- Oxnard College
- Moorpark College
- Ventura Adult and Continuing Education
- Simi Institute for Careers & Education
- Oxnard Adult School
- Conejo Valley Adult Education
- Fillmore Adult School
- Moorpark Adult School
- Ojai Adult School
- Santa Paula Adult School

“I have been recruiting from the Adult Schools for years and the quality of workers has been impeccable. I have also recently recruited through the community college using an apprenticeship model and have been impressed with the proficiency and work ethic displayed by the students. The apprenticeship model is allowing me to plan for worker turn over and retirements in away I could never have done before.”

**WHY GET INVOLVED
WITH YOUR LOCAL
SCHOOLS?**

WE NEED YOUR INPUT –only you can advise your schools on in-demand and emerging skill needs.

- With your direction, schools are able to identify what fields of study to focus on and how to align education with occupational options in Ventura County.
- Student recruitment through job placement offices
- Opportunity to provide input on new career and technical education programs



VENTURA COUNTY ADULT EDUCATION CONSORTIUM COMMUNITY COLLEGE DISTRICT

The Ventura County Community College District is a public community college district serving residents in Ventura County. The District's three colleges-Moorpark, Oxnard, and Ventura-offer programs for transfer to four-year colleges and universities, occupational and vocational training, basic skills instruction, as well as economic and workforce development programs. As stated in the District's Strategic Plan, the Colleges and District Administrative Center support workforce and economic development in Ventura County by:

- Providing training and skill development for both incumbent and new workers for existing jobs;
- Supporting the creation of new jobs by serving as an educational resource to help attract new businesses/employers to the area; and
- Evaluating, maintaining, and improving existing and establishing new relationships with private, governmental, and educational agencies and institutions, which will set the stage for collaboration.

Recruitment & Advisory Boards

For connecting with individuals for full-time employment or internships, for connectivity to instructional advisory boards, employers may contact the following personnel:

Ventura College Dean of Career & Technical Education

Debbie Newcomb, Felicia Duenas 805-289-6430

Moorpark College Dean of Career & Technical Education

Mary Rees 805-553-4616

Oxnard College Dean of Career & Technical Education

Interim Dean - 805-986-5824

District Economic & Workforce Development

Dr.Alexandria Wright - AwrightI@vcccd.edu - 805-652-5516



Training

For workforce development and custom training needs, employers may contact the following personnel:

District Economic & Workforce Development

Dr.Alexandria Wright

AwrightI@vcccd.edu

805-652-5516

Registered Apprenticeships

Registered Apprenticeships offer an opportunity for full-time employment with a set educational path for the duration of the apprenticeship. Over 3,000 occupations have been approved by the U.S. Department of Labor. There are benefits for employers and workers including subsidized wages, accelerated depreciation on equipment, and tuition assistance for qualified candidates.

For information on how to start a registered apprenticeship, employers may contact the following personnel:

District Economic & Workforce Development

Dr.Alexandria Wright

AwrightI@vcccd.edu

805-652-5516



VENTURA COUNTY ADULT EDUCATION CONSORTIUM **ADULT SCHOOLS**

Adult Schools within the Ventura County Adult Education Consortium, are public schools that provide adults in Ventura County with all of the following:

1. Elementary and secondary basic skills, including classes required for a high school diploma or high school equivalency certificate
2. Classes and courses for immigrants eligible for education services in citizenship and English as a second language and workforce preparation classes in basic skills
3. Education programs for adults with disabilities
4. Short-term career technical education programs with high employment potential
5. Programs for apprentices
6. Providing training and skill development for both incumbent and new workers for existing jobs.
7. Programs for adults to develop knowledge and skills to assist elementary and secondary children to succeed academically in school

Recruitment & Advisory Boards

For connecting with individuals for full-time employment or internships, for connectivity to instructional advisory boards, employers may contact the following personnel:

Simi Institute for Careers & Education Job & Career Center

Sandi Knox - sandra.knox@simivalleyusd.org - 805-579-6200 ext.1629

Ventura Adult & Continuing Education

Carolyn Vang-Walker - carolyn.vang-walker@adulthoodventura.edu - 805-289-1744

The county is home to eight Adult Schools that focus on non-credit vocational education and training programs:



Career Education Center
465 Horizon Circle
Camarillo, CA 93010
805.437.1420



Conejo Valley Adult Education
1025 Old Farm Road
Thousand Oaks, CA 91360
805.497.2761



Fillmore Adult School
615 Shiells Dr.
Fillmore, CA 93015
805.524.8232



Moorpark Adult School
4500 Tierra Rejada Rd.
Moorpark, CA 93021
805.378.6305 ext.6382



Ojai Adult School
414 East Ojai Ave
Ojai, CA 93023
805.640.4330 ext.1960



Oxnard Adult School
1101 W. 2nd St.
Oxnard, CA 93030
805.385.2578



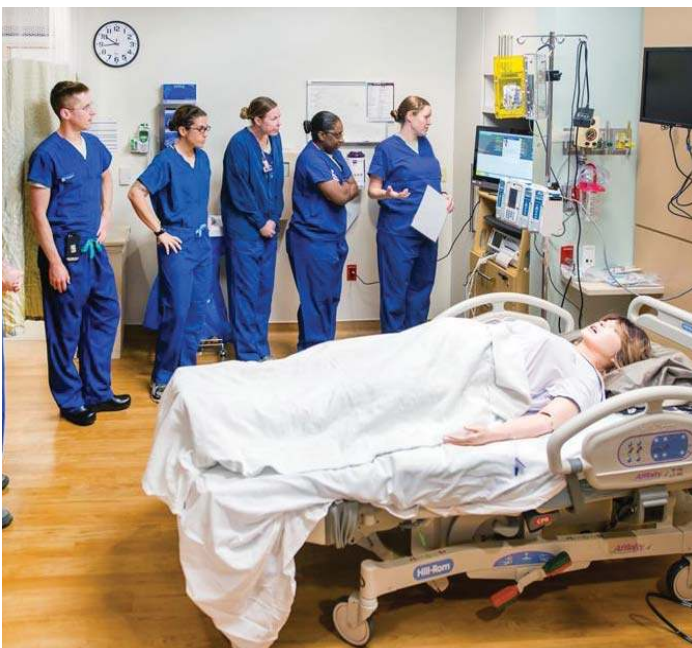
Santa Paula Adult School
325 North Palm Ave
Santa Paula, CA 93060
805.525.4407



Simi Institute for Careers & Education
1880 Blackstock Ave.
Simi Valley, CA 93065
805.579.6200



Ventura Adult & Continuing Education
200 Valentine Rd.
Ventura, CA 93003
805.289.1744



MICROENTERPRISE/ SMALL BUSINESS

Microenterprise is recognized by the department of labor as a valid pathway to employment, and for those who recognize that entrepreneurship is the wave of the 21st century, this guide will provide you the resources you need to excel. The following information details resources available to small business start-ups and existing small businesses. The EDC-VC Small Business Development Center is a federally funded program cash-matched by local resources to provide you with free services for your small business including free one-on-one confidential counseling, a series of technical workshops, and a business resource library.

EDC-VC Small Business Development Center

As businesses start and evolve, so do their challenges and opportunities. The key is to overcome the challenges while capitalizing on the opportunities so a company can grow. SBDC guides businesses on the growth path through consultations and training sessions in the following areas:

EDC-VC's SBDC services include:

- Business plans
- Capital sourcing
- Government contracting and procurement
- Financing/ Loan packaging assistance
- Human resources
- Legal issues
- Start-up assistance
- Marketing/ Sales
- International trade
- Managing a business
- Technology
- E-commerce/ Social media

For information on workshops: www.edcsbdc.org

For more information or to schedule an appointment, please contact Alondra Gaytan:
alondra.gaytan@edcsbdc.org
(805) 384-1800 x9159

Ventura County Grows Business

Ventura County Grows Business is a collaborative effort with county and city economic development managers and the Workforce Development Board. These stakeholders work together to provide the services and support businesses need to thrive. The Economic Development Collaborative –Ventura County, the Small Business Development Center, SCORE and Women's Economic Ventures (WEV) are just a few that offer no-cost and low-cost professional services to support business growth. Employers can go to www.venturacountygrowsbusiness.com to connect and learn more about the many organizations and programs available to Ventura County businesses.

Rapid Response for Workforce Reduction

Services through the Rapid Response program help businesses to avoid layoffs and closures, and assist with recovery. In addition, referrals are provided for no-fee/ low-fee, one-on-one consulting with marketing, finance and management professionals who support companies of all sizes facing challenges.

- Strategic planning and growth
- Finances and cashflow
- Management and marketing
- Regulatory compliance

When there is a need for workforce reduction because of company restructuring, closure, or relocation, Rapid Response services are available at no cost to employers and workers.

What services businesses can expect from Rapid Response:

- Confidential consultation regarding business and workforce transition planning
- Information about alternatives that may help avoid or reduce reduction in the workforce
- Coordinated service delivery with other business support resources
- Transition workshops for workers
- Better worker morale and continued business productivity during the transition

What information workers can expect from Rapid Response:

- Workforce employment and training programs
- Unemployment Insurance eligibility and application steps
- Job seeker services available through America's Job Center of California
- Access to job fairs and employer recruitments
- Referrals to other community-based vocational training
- Service delivery in English and Spanish

Contact: (800) 500-7705



MANUFACTURING EDUCATION & TRAINING PROGRAMS

SOLIDWORKS TECHNICIAN Simi Institute for Careers & Education; Ventura Adult & Continuing Education

3D Modeling & Design Drafter Certificate Ventura Adult & Continuing Education

**AutoCAD Certified Professional &
Certified Solidworks Associate** Simi Institute for Careers & Education; Ventura Adult & Continuing Education

INTRO/ADV MASTERCAM Simi Institute for Careers & Education

INTRO/ADV GIBBSCAM Simi Institute for Careers & Education

INTRO TO AUTOCAD Ventura College; Career Education Center

COMPUTER AIDED DESIGN DRAFTER Ventura Adult & Continuing Education

**NATIONAL INSTITUTE FOR METALWORKING
SKILLS (NIMS) Credentials and Testing Center** Simi Institute for Careers & Education; Career Education Center

**BASIC/ADVANCED MACHINE SHOP
and PreApprenticeship Program** Simi Institute for Careers & Education

MANUFACTURING APPLICATIONS Ventura College

CNC OPERATIONS & PROGRAMMING Simi Institute for Careers & Education

ADVANCED CNC PROGRAMMING CONCEPTS Simi Institute for Careers & Education

CNC MACHINE OPERATOR Ventura College

BIOTECHNOLOGY ASSOCIATES IN SCIENCE Moorpark College; Ventura College

**BIOMEDICAL DEVICE
MANUFACTURING CERTIFICATE** Moorpark College; Ventura College

BIOTECHNOLOGY CERTIFICATE Moorpark College; Ventura College^e

**BIOTECH MANUFACTURING
OPERATOR CERTIFICATE** Moorpark College; Ventura College

CONTACT INFO: VENTURA COLLEGE 805.289.6430
 MOORPARK COLLEGE 805.553.4616
 OXNARD COLLEGE 805.986.5824
 VENTURA ADULT & CONTINUING EDUCATION 805.289.1744
 SIMI INSTITUTE FOR CAREERS & EDUCATION 805.579.6200
 CAREER EDUCATION CENTER 805.437.1420

MANUFACTURING EDUCATION & TRAINING PROGRAMS

ENGINEERING ASSOCIATE IN SCIENCE..... Moorpark College

**ARCHITECTURAL SCIENCES
CERTIFICATE AND ASSOCIATE IN A SCIENCE** Ventura College

INTRO TO MECHATRONICS..... Career Education Center

**ARCHITECTURAL DESIGN
CERTIFICATE AND ASSOCIATE IN SCIENCE**..... Ventura College

MICROSOFT OFFICE SUITE Simi Institute for Careers & Education
Ventura Adult & Continuing Education
Conejo Valley Adult Education
Oxnard Adult School
Oxnard College
Ventura College
Moorpark College

CONTACT INFO: VENTURA COLLEGE..... 805.289.6430
MOORPARK COLLEGE 805.553.4616
OXNARD COLLEGE 805.986.5824
VENTURA ADULT & CONTINUING EDUCATION 805.289.1744
SIMI INSTITUTE FOR CAREERS & EDUCATION 805.579.6200
CAREER EDUCATION CENTER..... 805.437.1420



HOSPITALITY EDUCATION & TRAINING PROGRAMS

CULINARY ARTS CERTIFICATE AND ASSOCIATE IN SCIENCE Oxnard College

CUSTOMER SERVICE REPRESENTATIVE Simi Institute for Careers & Education

RESTAURANT MANAGEMENT CERTIFICATE AND ASSOCIATE IN SCIENCE Oxnard College

HOSPITALITY PRE-APPRENTICESHIP Ventura Adult & Continuing Education

SUPERVISOR AND LEADERSHIP ACADEMIES VCCCD Economic & Workforce Development

CONTACT INFO: OXNARD COLLEGE 805-986-5824
 VENTURA ADULT & CONTINUING EDUCATION 805-289-1744
 SIMI INSTITUTE FOR CAREERS & EDUCATION 805-579-6200
 VCCCD ECONOMIC & WORKFORCE DEVELOPMENT 805-652-5516



HEALTHCARE EDUCATION & TRAINING PROGRAMS

DENTAL ASSISTANT.....Oxnard Adult School
Oxnard College

DENTAL HYGIENE ASSOCIATE IN SCIENCE.....Oxnard College

**RADIOLOGIC TECHNOLOGY
CERTIFICATE AND ASSOCIATE IN SCIENCE**.....Moorpark College

**OPTICAL TECHNOLOGY
ASSOCIATE IN SCIENCE**.....Moorpark College

EMERGENCY MEDICAL TECHNICIAN.....Oxnard College; Ventura College; Moorpark College
Simi Institute for Careers and Education
(Certification National Registry of Emergency Medical Technician & Recertification)

FIRST AID/CPR.....Simi Institute for Careers & Education
Ventura Adult & Continuing Education

DENTAL TECHNOLOGIST.....Simi Institute for Careers & Education
ADVANCED DENTAL TECHNOLOGY
DENTAL CAD/CAM
DENTAL ASSISTANT CLASSES IN CORONAL POLISHING
CALIFORNIA RADIATION SAFETY
PIT AND FISSURE SEALANTS

PARAMEDIC CERTIFICATE.....Ventura College;

HOME HEALTH AIDE (HHA REQUIRING CNA).....Ventura College; Oxnard Adult School;
Simi Institute for Careers & Education

MEDICAL ASSISTANT CERTIFICATE.....Ventura College; Ventura Adult & Continuing Education;
NATIONAL CERTIFIED MEDICAL ASSISTANT CERTIFICATION Simi Institute for Careers & Education; Oxnard Adult School;
(ADMINISTRATIVE OR MULTISKILLED) Career Education Center

BILINGUAL MEDICAL TERMINOLOGY.....Career Education Center

CONTACT INFO:

VENTURA COLLEGE.....805.289.6430
MOORPARK COLLEGE805.553.4616
OXNARD COLLEGE805.986.5824
VENTURA ADULT & CONTINUING EDUCATION805.289.1744
SIMI INSTITUTE FOR CAREERS & EDUCATION805.579.6200
CAREER EDUCATION CENTER.....805.437.1420
OXNARD ADULT SCHOOL805.385.2578



HEALTHCARE EDUCATION & TRAINING PROGRAMS

MEDICAL INSURANCE BILLING..... Career Education Center; Simi Institute for Careers & Education
Ventura Adult & Continuing Education

PHARMACY TRAINING Career Education Center; Simi Institute for Careers & Education
Ventura Adult & Continuing Education

PHLEBOTOMY PROGRAM..... Simi Institute for Careers & Education
Career Education Center

ECG PROGRAM Simi Institute for Careers & Education

PHYSICAL THERAPY AIDE Simi Institute for Careers & Education

SURGICAL TECHNOLOGIST Simi Institute for Careers & Education

RESPIRATORY THERAPIST..... Simi Institute for Careers & Education
(*Upon completion of RT program Students earn AS degree from Excelsior College)

NURSING ASSOCIATE IN SCIENCE..... Ventura College; Moorpark College

NURSING LVN TO RN PROGRAM..... Ventura College; Moorpark College

CERTIFIED NURSING ASSISTANT..... Oxnard Adult School; Career Education Center;
Simi Institute for Careers & Education

**KINESIOLOGY
CERTIFICATE AND ASSOCIATE IN ARTS**..... Moorpark College

CONTACT INFO: VENTURA COLLEGE..... 805.289.6430
MOORPARK COLLEGE 805.553.4616
OXNARD COLLEGE 805.986.5824
VENTURA ADULT & CONTINUING EDUCATION 805.289.1744
SIMI INSTITUTE FOR CAREERS & EDUCATION 805.579.6200
CAREER EDUCATION CENTER..... 805.437.1420
OXNARD ADULT SCHOOL 805.385.2578



AGRICULTURE and ANIMAL EDUCATION & TRAINING PROGRAMS

AGRICULTURE Ventura College

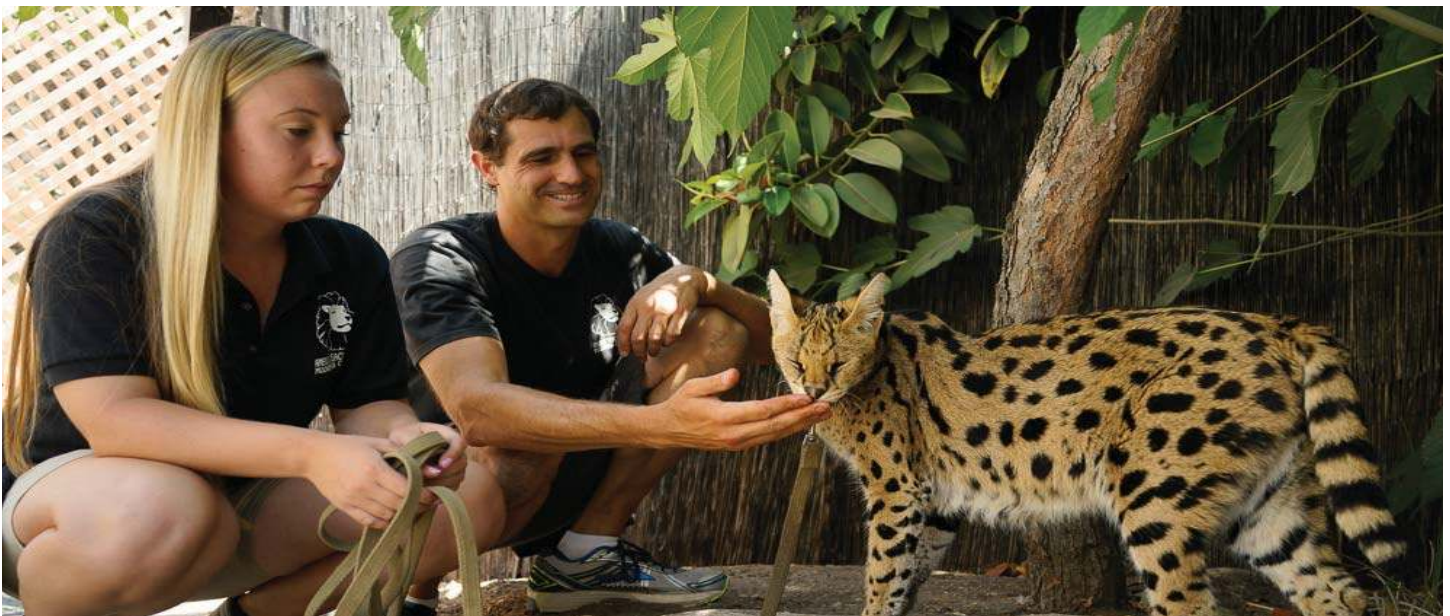
AGRIBUSINESS Ventura College

**EXOTIC ANIMAL TRAINING & MANAGEMENT
CERTIFICATE AND ASSOCIATE IN SCIENCE**..... Moorpark College

HORTICULTURE AND FLORAL Career Education Center

CONTACT INFO:

VENTURA COLLEGE.....	805.289.6430
MOORPARK COLLEGE	805.553.4616
CAREER EDUCATION CENTER.....	805.437.1420



BUSINESS/MANAGEMENT/IT EDUCATION & TRAINING PROGRAMS

ACCOUNTING CERTIFICATE Moorpark College; Ventura College

ACCOUNTING BOOKKEEPER Simi Institute for Careers & Education

ACCOUNTING PAYROLL CLERK Simi Institute for Careers & Education

ACCOUNTING CLERK CERTIFICATE Ventura Adult & Continuing Education;
Simi Institute for Careers & Education

ACCOUNTING ASSOCIATE IN SCIENCE Ventura College

ADMINISTRATIVE ASSISTANT CERTIFICATE Oxnard College; Ventura College; Ventura Adult &
Continuing Education; Simi Institute for Careers
& Education

ADMINISTRATIVE ASSISTANT ASSOCIATE IN SCIENCE Ventura College

BUSINESS ADMINISTRATION CERTIFICATE Moorpark College; Ventura Adult & Continuing
BUSINESS ADMINISTRATION & MGMT CERTIFICATE** Education**

BUSINESS ADMINISTRATION ASSOCIATES OF SCIENCE Moorpark College; Oxnard College; Ventura College

BUSINESS MANAGEMENT CERTIFICATE Oxnard College; Ventura College; Ventura Adult &
Continuing Education

BUSINESS MANAGEMENT ASSOCIATE OF SCIENCE Oxnard College; Ventura College

COMPUTERIZED FINANCIAL ACCOUNTING CERTIFICATE Ventura Adult & Continuing Education
(Includes Payroll, Automated Accounting, Managerial Accounting & Quickbooks)

GENERAL OFFICE CLERK Simi Institute for Careers & Education

LEGAL ADMINISTRATIVE ASSISTANT Simi Institute for Careers & Education

NOTARY PUBLIC Simi Institute for Careers & Education

REAL ESTATE AGENT/BROKER Simi Institute for Careers & Education

CONTACT INFO:

VENTURA COLLEGE:.....	805.289.6430
MOORPARK COLLEGE:.....	805.553.4616
OXNARD COLLEGE:	805.986.5824
SIMI INSTITUTE FOR CAREERS & EDUCATION:	805.579.6200
VENTURA ADULT & CONTINUING EDUCATION:	805.289.1744



BUSINESS/MANAGEMENT/IT EDUCATION & TRAINING PROGRAMS

COMPUTER NETWORK SYSTEMS ENGINEERING Oxnard College; Ventura College;
Ventura Adult & Continuing Education

ASSOCIATES OF SCIENCE Moorpark College

CISCO SYSTEM NETWORK ASSOCIATE CERTIFICATE Moorpark College

TECHNICAL SUPPORT SPECIALIST CERTIFICATE Moorpark College

ADVANCED NETWORK SPECIALIST CERTIFICATE Moorpark College

SUPERVISION CERTIFICATE AND ASSOCIATE OF SCIENCE Ventura College

SOCIAL MEDIA CERTIFICATE AND ASSOCIATE OF SCIENCE Ventura College

GAME DESIGN CERTIFICATE Moorpark College

GAME DESIGN ASSOCIATE IN SCIENCE Moorpark College

**COMPUTER NETWORKING/IT CERTIFICATE
AND ASSOCIATE IN SCIENCE** Oxnard College

COMPUTER SUPPORT TECHNICIAN Ventura Adult & Continuing Education
(CompTIA A+ Certification)

NETWORK SECURITY & SYSTEMS TECHNICIAN CERTIFICATE Ventura Adult & Continuing Education
(CompTIA NETWORK+, SECURITY+ Certifications)

CYBERSECURITY Career Education Center

CONTACT INFO: VENTURA COLLEGE: 805.289.6430
MOORPARK COLLEGE: 805.553.4616
OXNARD COLLEGE: 805.986.5824
SIMI INSTITUTE FOR CAREERS & EDUCATION: 805.579.6200
VENTURA ADULT & CONTINUING EDUCATION: 805.289.1744
CAREER EDUCATION CENTER: 805.437.1420



CONSTRUCTION AND TRADES EDUCATION & TRAINING PROGRAMS

AUTOBODY AND REPAIR..... Career Education Center

AUTO PAINT AND GRAPHICS Career Education Center
AUTOMOTIVE TECHNOLOGY

CERTIFICATE AND ASSOCIATE IN SCIENCE..... Oxnard College
AUTOMOTIVE BODY & REPAIR

CERTIFICATE AND ASSOCIATE IN SCIENCE.....Oxnard College

AUTOMOTIVE TECHNOLOGY CERTIFICATE..... Ventura College
(NATEF Certified Program; Training and Education Network (TTEN) Program; California BAR Certified Smog Technician Training Program)

CAD – REVIT Simi Institute for Careers & Education; Ventura Adult & Continuing Education

CAD – DRAFTING AND DESIGN Simi Institute for Careers & Education

CAD TECHNICIAN Simi Institute for Careers & Education; Ventura College
Ventura Adult & Continuing Education

WELDING/FABRICATION..... Oxnard Adult School; Simi Institute for Careers & Education
PRE-APPRENTICESHIP PROGRAM

WELDING TECHNOLOGIES - CERTIFICATE Ventura College; Simi Institute for Career & Education
(ARC/Mig and TIG/Flux Core)

DRAFTING
CERTIFICATE AND ASSOCIATE IN SCIENCE..... Ventura College

VOCATIONAL ESL: AUTO SCIENCE Oxnard College

CONTACT INFO:	VENTURA COLLEGE.....	805.289.6430
	MOORPARK COLLEGE	805.553.4616
	OXNARD COLLEGE	805.986.5824
	VENTURA ADULT & CONTINUING EDUCATION	805.289.1744
	SIMI INSTITUTE FOR CAREERS & EDUCATION	805.579.6200
	OXNARD ADULT SCHOOL	805.385.2578
	CAREER EDUCATION ENTER.....	805.437.1420



CONSTRUCTION AND TRADES EDUCATION & TRAINING PROGRAMS

AIR CONDITIONING (HVAC) CERTIFICATE Oxnard College

**PHOTOVOLTAIC TECHNOLOGY
(NABCEP) CERTIFICATION** Moorpark College

DIESEL TECHNOLOGY ASSOCIATE IN SCIENCE Ventura College

DIESEL ENGINE REPAIR CERTIFICATE Ventura College

DIESEL TRUCK REPAIR CERTIFICATE Ventura College

**WATER SCIENCE
CERTIFICATE AND ASSOCIATE IN SCIENCE** Ventura College

**CONSTRUCTION TECHNOLOGY
ASSOCIATE IN SCIENCE** Ventura College

BUILDING INSPECTION CERTIFICATE Ventura College

CONSTRUCTION MANAGEMENT CERTIFICATE Ventura College

INTRO.TO BUILDING & CONSTRUCTION Career Education Center



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COMMUNICATION/GRAPHIC DESIGN EDUCATION & TRAINING PROGRAMS

DIGITAL MULTIMEDIA TECHNICIAN CERTIFICATE	Ventura Adult & Continuing Education
GEOGRAPHIC INFORMATION SYSTEMS.....	Moorpark College
GRAPHIC DESIGN CERTIFICATE	Moorpark College; Simi Institute for Careers & Education
GRAPHIC DESIGN ASSOCIATE IN SCIENCE.....	Moorpark College
GRAPHICS FOR WEB AND PRINT CERTIFICATE	Ventura Adult & Continuing Education
FILM TELEVISION MEDIA CERTIFICATE.....	Moorpark College
FILM TELEVISION MEDIA ASSOCIATE IN SCIENCE	Moorpark College
JOURNALISM ASSOCIATE IN ARTS.....	Moorpark College
MULTIMEDIA DESIGN CERTIFICATE AND ASSOCIATE OF ARTS	Moorpark College
MULTIMEDIA CERTIFICATE PROGRAM	Simi Institute for Careers & Education
MUSIC TECHNOLOGY CERTIFICATE AND ASSOCIATE OF ARTS.....	Moorpark College
PHOTOGRAPHY CERTIFICATE AND ASSOCIATE IN SCIENCE.....	Moorpark College
RADIO & PODCASTING	Career Education Center
SOUND & MUSIC PRODUCTION	Career Education Center
STUDIO PRODUCTION TECHNICIAN CERTIFICATE.....	Ventura Adult & Continuing Education
WEB DESIGN	Simi Institute for Careers & Education



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